

Task	Start	Finish	Update	Notes
<b>ASTLEY HALL AND PARK CONSERVATION</b>				
Scope works and conservation plan	Mar-14	Sep-14	Complete	Full architectural drawings of Astley Hall have now been completed as a starting point to determine future works. This was closely followed by a Conservation plan of the Hall. This has now been expanded in include the park as part of works to tie the hall and surrounding landscape together for the forward planning of Astley and for the HLF application. Actions with the Conservation surveyor have now been identified. EH consulted, no listed consent necessary. QS appointed and various sub contractors to start opening up exploratory works on the Hall that will eventually lead to a full plan of works.
Procurement (Specification / Tendering / Evaluation)	Oct-14	Mar-15	Ongoing	Some initial essential work procured and completed - awaiting overall condition report / work programme.
10 year maintenance and conservation plan starts (exploratory work completed)	Apr-15	2025	Ongoing	Essential work to the Great Hall has been completed in 2015. Now finalising overall package of work required.
Develop an Astley Park conservation plan	Sep-14	Mar-15	Complete	Delivered as part of Hall conservation plan.
<b>VISITOR OFFER AND EXPERIENCE</b>				
Destination play area – Phase 1	Jan-14	Mar-15	Complete	
Lodge fountain	Jan-14	May-15	Complete	
Events car parking	Apr-14	Sep-15	Ongoing	Feasibility study conducted and some improvements to Westway.
Footpath lighting	Apr-15	Mar-16	Ongoing	Initial feasibility work started - likely to need a new supply into the park.
Temporary events staging infrastructure	Apr-15	Mar-16	Ongoing	To be delivered by April 2016
Steps, bridge & footpath improvements	Apr-15	Mar-16	Ongoing	Snowdrop Trail complete. Various stone steps and paths restored. Paths through the woods resurfaced Jan/Feb 2015 to address muddy areas. Bridges checked and urgent repairs made. Further path improvements TBC.
Sensory Garden and Trail	Apr-14	Sep-14	Complete	
Produce and develop comprehensive and integrated events and exhibitions programme including a signature event	Apr-15	Dec-15	Complete	Events programme now in place together with two signature events - Chorley Flower Show (summer event) and Astley Illuminated (winter event).
Develop Astley marketing plan including publicity and advertising strategy	Sep-14	Mar-15	Complete	Astley Hall worked closely with Communications on the Marketing of Cultural Assets report which is now complete. The report analysed performance indicators including visitor numbers, types of visitors and what we are doing to address gaps on visitors.
Develop new and improved educational programme and facilities	Sep-14	Mar-15	Complete	The existing educational workshops have been revised together with the outreach activities for different key stages around the central subject of local history. With regards to Chorley Remembers, we have also refreshed displays to tie in with curriculum, added new workshops and educational tours and created outreach loans boxes for schools.
Quantitative analysis of visitor needs and expectations	Sep-14	Mar-15	Complete	Standpoint machine now active in the Hall. This records all visitor details in a quantitative format. Visitor questionnaires were also undertaken by Lancaster University work placement and we continue with the visitor book data and feedback on council and Facebook social media.
<b>BUSINESS DEVELOPMENT TO SUPPORT A SUSTAINABLE BUSINESS MODEL</b>				
Review wedding offer	Jan-14	Sep-14	Ongoing	The wedding package and promotion has been reviewed and developed and is ongoing.
Introduce admission fees for non-residents	Apr-15	Apr-15	Ongoing	No decision to introduce fees yet agreed.
Review other tenancies	Apr-15	Sep-15	Ongoing	Farmhouse tenancies reviewed and currently considering Café Ambio lease extension.
Develop waste minimisation and recycling initiatives	Sep-14	Mar-15	Ongoing	Facilities have been improved and will be developed as part of the ongoing developments at Astley.
Develop community food growing in Walled Garden	Sep-14	Mar-15	Complete	Have developed the growing area within the Walled Garden to include an additional nine beds of growing space with the Astley Walled Gardeners. Composting initiatives have also been improved for use on site. The Council have also supported the Walled Gardens with use of lawn mower; wheelbarrow; purchasing of roses; preparation with a forward plan for the garden; application for funding towards the glasshouse and other green initiatives including purchase of water butts and rhubarb forcers. The AWG recently also successful with £800 grant to purchase two bespoke cold frames, now on site and being used.
<b>HERITAGE PARTNERSHIP DEVELOPMENT</b>				
Farmhouse Exhibition Space development	Jan-14	Jun-14	Complete	The opening of the Farmhouse Gallery in 2013 ensured the success of stakeholder liaison and partnership working across the site and beyond into Chorley. The Farmhouse opening involved the following groups: Chorley Cultural Forum; Chorley Heritage Centre Group; Chorley Family History Research Centre; Chorley Lodge Artists; Chorley Photographic Society; Chorley in the Great War; Chorley Remembers and the Local History Society. The stakeholder joint working was a great success. Following this, Chorley Council facilitated a regional local history conference in the Lancastrian Suite which 'put Chorley on the map' in terms of our commitment to joint working. In 2014 Chorley Council negotiated the use of the upper floor Farmhouse for further partnership approach to delivery with the creation of a temporary Heritage Centre for the town. This combined with the ROF Chorley display has embedded this cooperative approach to heritage delivery. The
Develop shared approach to heritage delivery across Astley and the Chorley area	Jul-14	Apr-16	Complete	

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<b>WORLD WAR I COMMEMORATION</b>				
Develop educational activities in line with WWI commemorations	Jan-14	Dec-15	Complete	Loans boxes for schools are now in operation; additions to Chorley Remembers completed. Workshops and educational activities researched and now being delivered. Our contribution to the schools Festubert project has been finalised.
Work with Chorley Remembers on temporary exhibitions during WWI commemorations	Jan-14	Dec-15	Ongoing	
Work with external partners on event programming during commemorations	Jan-14	Dec-15	Complete	<p>1. The Festubert schools project was the first major stakeholder collaborative event at the Astley site that involved local schools, the family history society and Astley Hall to produce an inclusive exhibition that recognised the sacrifice of local soldiers as they went off to war. This project engaged over 600 people in total, inclusive of visitors to the exhibition.</p> <p>2. The funding for Sacrifice was the second initiative (£35K) from the Military Covenant Fund to produce a traveling exhibition throughout the NW region. The aim of the exhibition is to allow insight into the sacrifice of those in the armed forces and will involve community engagement through the exhibition, workshops and activities.</p> <p>3. The next project is to work with Chorley Remembers on commemorations of the Battle the Somme where some 34 local Chorley men lost their lives. The commemorations will take the form of ceremony, theatre and music.</p> <p>4. Assist CRE with the final phase touches to the CRE exhibition with the medical tent and other changes to the gallery. Some ideas adopted, others not. My thoughts were to add more reflective and commemorative elements to the display. Some changes have been implemented.</p> <p>5. The next initiative has been to work with other officers and the project curator on the garden of remembrance, binding this with the sacrifice exhibition for a cohesive approach.</p> <p>6. Finally, the sixth and hopefully successful project has been to apply for further funding to the Army Community Covenant Fund to produce a series of educational workshops entitled From the Somme to Some other Lands - again, an inclusive look at the sacrifice of soldiers over the last 100 years to gain sympathy for the cause.</p>
<b>ADDITIONAL FUNDING (HLF BID)</b>				
Project enquiry to HLF	Feb-14	Mar-14	Complete	
<b>Round One</b> application to examine feasibility (3 months)	Jun-14	Sep-14	Ongoing	Will be worked up once full extent of Astley Hall repairs and maintenance is established.
<b>Round Two</b> and Project Development Stage (up to 24 months)	Oct-14	Sep-16	Not started	
<b>Final Stage</b> HLF (meet every 2 months for projects £2m-£5m)	Oct-16	Dec-16	Not started	